

**WOODLAKE CLUBHOUSE FACILITY
RENTAL/RESERVATION RELEASE FORM**

Renter/Responsible Party _____

Address _____

Phone Number _____
Home Work Cell

E-Mail Address _____

Purpose of Rental or Reservation _____

Date of Rental/Reservation _____

Time of Rental/Reservation From _____ To _____
(6 hour rental--includes set up and clean up.)

PLEASE SUBMIT TWO SEPARATE CHECKS!

		(Office Use Only)			
Rental Fee:	\$150	Date Paid _____	Cash _____	Check # _____	
Deposit:	\$150	Date Paid _____	Cash _____	Check # _____	

*A deposit of \$150.00 is required for all rentals and is non-refundable IF cancelled within 7 days of the event
****ALL DEPOSIT CHECKS ARE SHREDDED CONTINGENT UPON RENTAL AGREEMENT SATISFACTION****
ALSO, there is a fee of \$30 for any checks returned for insufficient funds.*

Estimated Number of Participants _____
(MAX CAPACITY IS 30 PEOPLE.)

The responsible party/renter agrees to hold harmless the Woodlake Homeowner's Association, and all of their officials from and against any and all claims, suits, actions, damages and/or causes of action arising during the term of this agreement, for any personal injury, loss of life, property and/or damage to property sustained in or about the said premises, and from and against all costs, expenses and liability incurred in and about any such claims the investigation thereof of the defense of any action process brought thereon and from and against any orders and/or judgments that may be entered therein.

The responsible party/renter further agrees to adhere to the rules and regulations of Woodlake Homeowner's Association and to be responsible for any damages to the property and/or facility that are a result of any action(s) of the participants at the function for which the facility is rented. Any other rules which may apply will be listed in an addendum.

Liability Insurance Provider _____

Agent/Representative _____ Phone Number _____

Responsible Party/Renter

Today's Date

Woodlake Representative

Today's Date